



Cherwell

DISTRICT COUNCIL
NORTH OXFORDSHIRE

**Summary of the decisions taken at the meeting
of the Executive held on Monday 8 January 2024**

1. Date of publication of this summary: 9 January 2024
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Friday 12 January 2024
4. Notes:-
 - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website (www.cherwell.gov.uk) or from Democratic Services);
 - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
 - (c) Call-in can be requested by any six non-executive members of the Council.
However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
 - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
 - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Shiraz Sheikh
Monitoring Officer**

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Agenda Item 6 Performance, Risk and Finance Monitoring Report November 2023</p> <p>Report of Assistant Director of Finance and Assistant Director – Customer Focus</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To consider and note the contents of the Council's Performance, Risk and Financial report for the month of November 2023.</p> <p>1.2 To approve the reserve requests in Appendix 5.</p> <p>1.3 To approve the addition of £1.6m capital spend</p>	<p>Resolved</p> <p>(1) That the Council's Performance, Risk and Financial report for the month of November 2023 be noted.</p> <p>(2) That the following reserve requests be approved:</p> <ul style="list-style-type: none"> • Directorate: Resources • Type: Earmarked • Description: Market Risk Reserve • Reason: Over-recovery of Treasury Income • Amount £m: (0.130) • Total Earmarked Reserves £m: (0.13) 	<p>This report provides an update on progress made during November, to deliver the council's priorities, manage potential risks and remain within the agreed budget</p>	<p>This report summarises the council's performance, risk, and financial positions for November, therefore there are no alternative options to consider. However, members may wish to request further information from officers for inclusion.</p>	<p>None</p>

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<p>in relation to Grant agreements that have been concluded with two registered providers of social housing, Sanctuary Housing and South Oxfordshire Housing Association (SOHA) to bring homes forward under the central government resettlement scheme Local Authority Housing Fund Round 2 allocation received by Cherwell.</p> <p>1.4 To delegate authority to Assistant Director Wellbeing and Housing to award grants from the Local Authority Housing Fund Round 2 allocation, in consultation with the Monitoring Officer and</p>	<p>(3) That the addition of £1.6m capital spend in relation to Grant agreements that have been concluded with two registered providers of social housing, Sanctuary Housing and South Oxfordshire Housing Association (SOHA) to bring homes forward under the central government resettlement scheme Local Authority Housing Fund Round 2 allocation received by Cherwell be approved.</p> <p>(4) That authority be delegated to Assistant Director Wellbeing and Housing to award grants from the Local</p>			

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<p>s151 Officer, to secure additional social housing in the district with the intention that first let is to refugee families.</p>	<p>Authority Housing Fund Round 2 allocation, in consultation with the Monitoring Officer and s151 Officer, to secure additional social housing in the district with the intention that first let is to refugee families.</p>			
<p>Agenda Item 7 Council Tax Support Fund Payment Policy 2023/2024</p> <p>Report of Assistant Director of Finance and Section 151 Officer</p> <p>Recommendations</p> <p>The meeting is recommended to:</p>	<p>Resolved</p> <p>(1) That the Council Tax Support Fund Payment Policy 2023/2024 for distributing the Council Tax Support fund received from Department for Levelling Up and the additional funds to be paid from Oxfordshire</p>	<p>This scheme is recommended as it will ensure the majority of the funds are dispersed quickly to the council tax accounts of those households that are vulnerable whilst also maximising the allocations therefore reducing any unspent funding.</p>	<p>Option 1: Invite applications for the funds based a means tested application regarding income and expenditure. This option has discounted due to the additional work this would add and also delay in dispersing the funds.</p>	<p>None</p>

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<p>1.1 Agree the proposed policy (Appendix 1) for distributing the Council Tax Support fund received from Department for Levelling Up and the additional funds to be paid from Oxfordshire County Council.</p> <p>1.2 Note a one off discretionary payment of £85.00 will also be made to those customers in receipt of LCTS on 16 November 2023.</p>	<p>County Council be approved.</p> <p>(2) That it be noted that a one off discretionary payment of £85.00 will also be made to those customers in receipt of Local Council Tax Support on 16 November 2023.</p>			
<p>Agenda Item 8 Council Tax Base 2024-2025</p> <p>Report of Assistant Director of Finance and S151 Officer</p>	<p>Resolved</p> <p>(1) That the report of the Assistant Director of Finance for the calculation of the</p>	<p>The Council must legally set a tax base for the following year by 31 January. This will allow the Council to notify its preceptors of the taxbase in order for them (and the</p>	<p>There are no alternative options. The Council has to set a tax base in order to set its council tax for 2024-2025.</p>	<p>None</p>

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<p>Recommendations</p> <p>The meeting is recommended to:</p> <p>1.1 approve the report of the Assistant Director of Finance for the calculation of the Council's Tax Base for 2024-2025.</p> <p>1.2 agree that, in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, the amount calculated by Cherwell District Council as its Council Tax Base for the year 2024-2025 shall be 59,027.2.</p> <p>1.3 agree for the parishes</p>	<p>Council's Tax Base for 2024-2025 be approved.</p> <p>(2) That it be agreed that, in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, the amount calculated by Cherwell District Council as its Council Tax Base for the year 2024-2025 shall be 59,027.2.</p> <p>(3) That it be agreed that for the parishes which form part of its area shown in the Annex to the Minutes (as set out in the Minute Book), the amount calculated as the Council Tax Base for the year</p>	<p>Council) to set their budgets for 2024/25.</p>		

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<p>which form part of its area shown in Appendix 1, the amount calculated as the Council Tax Base for the year 2024-2025 in respect of special items shall be as indicated in the column titled Tax Base 2024-2025.</p> <p>1.4 agree for the Flood Defence Areas which form part of its area, the amount calculated as the Council Tax Base for the year 2024-2025 for the purposes of levies on Oxfordshire County Council by River Authorities, shall be:</p> <p>Thames Flood Defence Area: 56,667.7 Anglian (Great Ouse) Flood Defence Area:</p>	<p>2024-2025 in respect of special items shall be as indicated in the column titled Tax Base 2024-2025.</p> <p>(4) That it be agreed that for the Flood Defence Areas which form part of its area, the amount calculated as the Council Tax Base for the year 2024-2025 for the purposes of levies on Oxfordshire County Council by River Authorities, shall be:</p> <p>Thames Flood Defence Area: 56,667.7 Anglian (Great Ouse) Flood Defence Area: 1,913.9 Severn Regional Flood Defence Area: 445.6</p>			

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1,913.9 Severn Regional Flood Defence Area: 445.6 TOTAL: 59,027.2	TOTAL: 59,027.2			